

SEB EXAM instructions for students

Student registers for a SEB exam by selecting a suitable exam session available in EXAM.

1. Log in to EXAM and search for the exam you wish to register for.
2. Choose a suitable exam session from the available options.
3. Upon registration, you will receive a confirmation email containing a startup file. Do not delete this email! Save the attached startup file to your device before the exam session. You will need it to initiate the exam.
4. Keep the startup file safe! It is required to start the exam during the session. If the file is lost, you can download it again from the Registration view in EXAM.
5. Similar to a regular exam, you can cancel your registration for the exam session or change your reservation if alternative sessions are available.
6. If you change your reservation, you will receive a new confirmation email with a new SEB startup file attached.

Completing an exam with Safe Exam Browser

To participate in an exam launched through Safe Exam Browser, each student must have Safe Exam Browser installed on their computer before the exam session begins. Students participate in SEB exams with their own computer in a lecture hall designated by the teacher.

1. Install Safe Exam Browser on your computer before the exam session. You can find the installation files for Safe Exam Browser for both Windows and Mac computers at: https://safeexambrowser.org/download_en.html. Save the exam startup file attached to your registration verification email to your device before the exam session.
2. Once you receive permission from the examiner, launch the exam by clicking on the startup file. If you haven't saved the startup file received as an attachment to your reservation confirmation in advance on your device, open EXAM and download the startup file from the Registration view in EXAM. If the exam has already started, retrieve the startup file from your email.
3. Open the startup file, and the application will prompt you for a password, which you will receive from the supervising teacher during the exam session.
4. After entering the correct password, log in to EXAM normally with your own username and password.
5. Safe Exam Browser takes control of the device, preventing access to any other programs or resources on the computer except for EXAM.
6. Answer the questions, and when you are ready, submit the exam as usual by clicking the "Save and Submit Exam" button.
7. If you wish to abort the exam, click the "Abort Exam" button.

8. You will receive an exit link. Clicking on this link releases the Safe Exam Browser restrictions, and the computer is again available for normal use.