

## Oral Presentation

The duration of the oral presentation is 15 minutes, followed by 5 minutes for questions and discussion.

Electronic presentation materials (.ppt, .pptx, or .pdf) related to the oral presentations will be centrally managed in the session rooms. Please send the presentation materials via email to the Rovaniemi-Lapland Congresses services **no later than 8:00 AM on the day of the presentation**, address: congress[at]ulapland.fi.

Title the message: **EAF 2024: oral presentation and name the file with the presenter's surname**. If your presentation has special requirements or includes links, videos, etc., please inform us when sending the file so that the presentation can be tested for functionality.

It is not possible to use your own laptop or thumb drive in the session rooms.

## Poster Presentation

Posters will be displayed in the main lobby of the University of Lapland throughout the event. The event organiser will provide poster boards and fasteners. Presenters are responsible for setting up their own posters and removing them at the end of the event. Posters should be set up at the beginning of the event or at the latest when the presenter arrives at the university.

Poster presentations should follow general academic practices. The maximum and recommended size for the poster is vertical A0 (841×1189 mm).

During the coffee break on Thursday (2:45 PM - 3:30 PM), each poster presenter **will be allocated approximately 2 minutes for a presentation**.

## Workshop

Interactive workshops involve practical activities. The duration of the workshop is **40 minutes**.

The recommended structure for the workshop is:

- Introduction: 10 minutes
- Interactive workshop: 20 minutes
- Q & A: 10 minutes

Electronic presentation materials (.ppt, .pptx, or .pdf) included in the workshop will be centrally managed in the session rooms. Please send the presentation materials via email to the Rovaniemi-Lapland Congresses services **no later than 8:00 AM on the day of the presentation**, address: congress[at]ulapland.fi.

Title the message: **EAF 2024: workshop and name the file with the presenter's surname**. If your presentation has special requirements or includes links, videos, etc., please inform us when sending the file so that the presentation can be tested for functionality.

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Friday afternoon workshops are part of the **Education for Plant Literacy** -project (Erasmus+) and will last approximately two hours.