

**APPLICATION FORM FOR RE-ACTIVATING THE STUDY RIGHT
AND A GRADUATION PLAN FOR THE COMPLETION OF STUDIES**

Name	
Student number	Major
Address	Postal code and city
Telephone number	Email
<p>Expected time of graduation:</p> <p>Degree: _____ date: _____ 20 ____</p>	
<p>Date and the signature of the student:</p> <p>____/____/20____ _____ Date Signature</p>	
<p>Decision about granting the study right:</p> <p>The study plan has been approved and the right to study continues until ____/____/20____</p> <p>____/____/20____ Date</p> <p>_____ Dean</p> <p>_____ Head of Study Affairs</p>	

Graduation plan for the completion of the studies

The university faculties may grant an extension of up to two (2) years for a student who has not completed his/her degree within the normative duration of studies. As a prerequisite, an eligible student must present a target-oriented and feasible plan that outlines the completion of her/his studies. When granting the extension, the student's personal life-situation will be taken into account. The extension is always granted for a limited time period, ranging from a minimum of one semester to a maximum of four semesters.

Write down the missing courses and ECTS credits and your schedule for completing your degree. If needed you may use a separate sheet of paper or the other side of the paper.

Please hand in the application form and the graduation plan to the Head of Study Affairs of your faculty. If ones study right ends on July 31st, then the application form and the graduation plan must be handed in by April 30th (of the same year) at the latest. Equally, if ones study right ends on December 31st, then the application form and the graduation plan must be handed in on October 30th (of the same year) at the latest. The application and the graduation plan will be handled in the faculty within a month, and the applicant will be informed about the decision in writing. If the application and graduation plan is approved, the student can register for attendance at the University of Lapland. If the application and the graduation plan is not approved you can make a request for rectification for the dean within 14 days after you have been informed about the decision.

STUDIES THAT NEED TO BE COMPLETED FOR THE DEGREE: (write down the courses)	Credits of the missing studies:	Term when the studies will be completed: