



**39th EUCEN Conference
University of Lapland
Rovaniemi (FI), 27-29 May 2010**



“Lifelong Learning for the New Decade”

Guidelines for Poster Presentations

The posters will be on display during the whole conference. Your poster should be mounted on Thursday as soon as you arrive at the conference venue, but by the Conference Opening session on Friday at the latest. Pushpins used for mounting the poster on the poster board will be provided by the organizer.

There will be a separate poster session held at the poster area on **Friday at 17.15-18.15**. During this session authors are expected to be at their poster.

Please make sure you follow carefully the instructions below.

- The dimension of the poster should be **A1 size** (i.e. 59 x 84 cm)
- The poster should include a title in large print at the top with the institution where the work was completed underneath (in smaller letters).
- Posters should be prepared in a large size font which can be easily read at a distance of 1½ meters.
- We advice you to keep illustrative material simple by using charts, graphs, drawings and pictures.
- Your poster should follow an easy to understand format i.e. abstract methods, results and conclusions
- Please prepare your poster on one sheet, not in separate small sheets.
- Send your poster to the conference office (congress@ulapland.fi) in advance in PDF-form and it will be added on the conference website for extra exposure.
- Where an abstract is related to a project, EUCEN recommends that printed information or handouts are made available. Please inform the conference office well in advance if printed materials will be available to ensure enough space is available for display.