



Dear partner of collaboration,

THE UNIVERSITY OF LAPLAND RECEIVES INVOICES DIRECTLY AS ELECTRONIC INVOICES OR THROUGH A SCANNER SERVICE

The University of Lapland processes and files its purchase invoices electronically. Please, send your bills to us as e-invoices and with the purchaser's reference number on it.

Our electronic invoice address is:

Our electronic invoicing address (OVT):	003702928005
Business ID:	0292800-5
Electronic invoicing operator:	OpusCapita Group Oy
Mediator (operator) ID:	003710948874
Mediator's contact information:	Tel. 020 452 9348
Email:	information.fi@opuscapita.com

If you cannot process e-invoices yet, send your paper-format invoices to

Lapin yliopisto
PL 96164
01051 Laskut

To ensure timely processing and payment, always provide the following information with your invoice:

- cost centre, project, or internal order number
- the name of our contact person or other reference

If you cannot send e-invoice attachments, deliver them to

Lapin yliopisto / Taloushallintopalvelut
PL 122
96101 Rovaniemi.

For further information on the reception of electronic invoices and the scanning services, please contact Juha-Pekka Lahdenkauppi, tel. +358 40 484 4493, email: juha-pekka.lahdenkauppi@ulapland.fi

With Best Regards

University of Lapland