

More About Prioritization

The Language Centre uses Oodi's prioritization tool for registration for some of the courses. Prioritization will be utilized in registration to ensure equal opportunities for as many students as possible to participate in the courses they need. Prioritization also helps leveling off peaks in server usage. One does not have to register for the prioritized courses on a certain hour. Instead, one has many days to do the registration but after that the registration closes. Prioritization is not the same thing as the seniority principle. The priority you have set will determine your entrance to a course, and in case of a standoff, the system chooses the participants at random.

Prioritization

1. concerns in its first implementation phase only Language Centre's courses.
2. concerns only mandatory courses in Communication, Swedish and English. Check the codes of the prioritized courses in the lists above.
3. concerns all faculties except the Faculty of Art and Design and class teacher education in the Faculty of Education.
4. gives you more time to register; you can register twenty-four hours a day within the registration period. You can choose any day or any time to register within the registration period; the moment of registration does not affect your selection.

Prioritization in Practice

1. Make sure you have enrolled as an attending student for the term in question.
2. Choose your study units from among the mandatory or optional courses and place them in priority order (1, 2, 3, etc.). The smaller the number, the more important the course. You can use each priority number only once. The program will show you the priorities that are still available.
3. Go to WebOodi and get the study unit you need the most, select priority 1 from the pull-down menu in the Priority column, and save your registration. Place priority 2 for the second most important study unit, and so on. You can start with any priority.
4. If the study unit you need contains several groups, all the groups are visible on the same screen. You must then also select a subpriority for the group you want. You must place a subpriority for at least one group, but your chances are improved if you place it for several groups. Make sure to check that the schedules of the groups you chose fit your timetable.
5. If you cancel your registration during the registration period you can reuse the freed priority. You can also change your priorities during the registration period. Always remember to save your changes.
6. The course openings are allocated according to priority: the free seats are first filled by those who registered with priority number 1 and thereafter by those with priority number 2, and so on. If there are more persons with priority 1 than a group can have, the participants are chosen randomly by the system. Thus, speed has nothing to do with being selected to a group; just make sure you register during the registration period.
7. You can check whether you have been selected to a course ("confirmed registration" or "on spare list") after the end of registration on WebOodi's page Own Studies / Registrations. All those who have registered for prioritized courses will receive an e-mail shortly after this.
8. In addition to the students accepted by the system, a few graduating and/or exchange students are accepted for all prioritized courses. The graduating students, must however, remember to mention their upcoming graduation in the registration's information field. **The exchange students should send an email to the teacher of the course they want to participate.**
9. Remember that the final confirmation of the participants is made during the first meeting. The participant list may change e.g. due to the following:
 - * a student accepted for the course does not show up during the first meeting and has not notified the teacher about the absence
 - * a student who has registered for a course of other than one's own faculty and been accepted must, when necessary, give the place to a student who studies the field in question.