**REQUEST FOR RESEARCH PERMISSION**

|  |  |
| --- | --- |
| **Contact details of the applicant(s)** | Name of the contact person      |
| Other members of the research group (if applicable)       |
| Address           |
| Phone number | Email |
|       |       |
| Host institution | Position of the applicant at the host institution |
|       |       |
| **Leader of the research** | Name | Title / position |
|       |       |
| Address |
|       |
| Phone | Email |
|       |       |
| **Funding source**  | Funding body |
|       |
| Contact details  |
|       |
| **Grounds for requesting research permission** | You need a permission for your research if the research plan meets at least one of the following conditions:[ ]  The research requires an ethical review[ ]  The research plan includes a request for disclosing personal data |
| **Does the study concern a specific unit of the university?** | [ ]  No, the study concerns the whole university[ ]  Yes, the study concerns only a specific unit of the universityIf yes, which faculty or unit:When the study concerns a specific unit, the decision is made by the director of the unit. |
| **Ethical review** | [ ]  The study does not require an ethical review[ ]  The study requires an ethical review. (Please attach the decision of the ethics committee) |
| **Date and signature** | Place and date | Signature of the applicant |
|    /  /     |
| Appendices | Compulsory appendices[ ]  Research plan[ ]  Information intended for the participants[ ]  Data management plan[ ]  Privacy notice Other potential appendices[ ]  Statement from the ethics committee[ ]  Other, describe: |

**Summary of research**

|  |  |
| --- | --- |
| **Title of research** |       |
| **Researchers** |       |
| **Potential links to more information** |       |
| **Summary** | max 2500 characters, including space |
| **Initial timeframe** |       |