

Registration and Fees

Registration

All participants and speakers should register for the conference in advance. Participation in the conference is free of charge, but there is a separate fee for the conference dinner (x €). Please use the event online registration form to register for the event and to book your accommodation in Rovaniemi.

LINK TO ONLINE REGISTRATION FORM: <https://ilmo.contio.fi/rlc/main.aspx?id=167>

The registration includes:

- Admission to all sessions
- Conference materials
- Coffee/tea and lunch during breaks mentioned in the programme
- Welcome reception on Sunday 10 December
- Conference dinner on Monday 11 December

Accompanying persons are more than welcome to register for the evening programme:

- Welcome reception on Sunday 10 December (complimentary)
- Conference dinner on Monday 11 December, 65 €

Cancellation policy

All cancellations must be made in writing by email to the conference office (congress[at]ulapland.fi). For cancellations received by 20 November 2017, the paid registration fee will be refunded. No refunds will be made for cancellations made after this date. Please note that a processing fee of 30 € will be deducted from all refunds.

Social programme

Welcoming reception

Sunday 10 December at 19:00 – 20:00 at the Rovaniemi City Hall, Hallituskatu 7.

The reception is included in the registration for all attendees, but advance registration is required.

Conference dinner

Monday 11 December at 19:00, at the Korundi House of Culture, Lapinkävijäntie 4.

The conference dinner will start with a visit to the Korundi exhibitions and continue then with a three-course dinner at the Korundi restaurant. The dinner includes the welcoming drink and one glass of wine – after this cash bar is available. The dinner has a separate registration fee **65 €**. Advance registration and payment is required.

Accommodation

The conference organizers have made bulk reservations in six hotels in Rovaniemi. These rates are valid only for reservations made through Rovaniemi-Lapland Congresses.

Please add your booking on the online registration form. All reservations and possible changes and cancellations to reservations will be handled through Rovaniemi-Lapland Congresses. Your hotel reservation

will be confirmed together with your conference registration. Room rates include buffet breakfast, service and VAT. Reservations will be made on a first come-first served basis.

Please note that all hotel fees are to be paid directly to the hotel onsite (no deposit is required). The hotels accept all major credit cards.

Cancellation policy for hotel bookings

- Cancellations must be made in writing to Rovaniemi-Lapland Congresses three (3) days prior to the planned date of arrival at the latest.
- All bookings cancelled later than this or bookings not cancelled at all will be invoiced in full.
- Booking may be cancelled later than three (3) days due to illness (doctor's certificate required).
- Without prior notice of late arrival, hotels have the right to give a reserved room away after 18:00. Please inform of late arrival in the note-field of your booking.

Hotels and room rates

Economy Hotel Rudolf*:	single room/night 105 €, double room/night 140 € *NB! Check-in/check-out and breakfast at Santa's Hotel Santa Claus.
Hotel Aakenus:	single room/night 125 €, double room/night 145 €
Hotel Scandic Rovaniemi:	single room/night 147 €, double room/night 167 €
Santa's Hotel Santa Claus:	superior single room/night 158 €, superior double room/night 186 €
City Hotel:	single room/night 206 €, double room/night 226 €
Hotel Arctic Light:	Magic single room/night 239 €, Magic double room/night 269 € Polar single room/night 349 €, Magic double room/night 379 € Aurora loft single use/night 299 €, Aurora loft double use night 329 €

General Information

Language

Conference language is English.

How to get there

Rovaniemi is easily reached by air and train. The city is about 800 km north from Helsinki, the capital of Finland. There are frequent international flights to Helsinki, and domestic flights from Helsinki to Rovaniemi. The flight to Rovaniemi takes about one hour, with several flights every day.

The train journey from Helsinki to Rovaniemi takes about 10 hours and is a good alternative if there is time to spare as this offers a good opportunity to see more of Finland.

All major car rentals have an office in Rovaniemi for those who are interested in traveling around the surrounding areas and Lapland by themselves.

Please check flights, trains and timetables from the Useful links below.

How to get from the airport to the hotels

Airport Express – bus from Airport to the city centre and back – drives to all the centre hotels as well as bus station, ca. 15 minutes, price 7 € / person. Airport Express departs from the airport after every flight arrival. Check your hotel reception about the pickup time from your hotel back to the airport. For further information call +358 (0)16 – 362 222.

Airport Taxi: Cars available at the airport when flights arrive. Airport Taxi transports in the city area and surroundings. Price 10-12 € / person, takes more than one customer at the same time (car pool). For further information call +358 (0)16 – 362 222.

Normal Taxi: Price from the airport to the city centre ca. 20 €. Phone +358 (0)200 88 000.

The railway station is located about 1.5 kilometres from the city centre. There is no direct bus connection. The easiest way to get to the hotel is to either walk or to take a taxi.

Time and weather

Finland's time zone is GMT + 2 hours (daylight saving time, GMT +3).

[Check the local weather.](#)

Useful links

[Finnair](#)
[Norwegian](#)
[Trains](#)
[Bus schedules](#)

[Your window to Finland](#)
[Lapland Finland](#)
[Welcome to Rovaniemi](#)
[Tourist Information](#)
[Web camera](#)

Contact information

For additional information about practical arrangements, registration and hotel bookings, please contact:

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